



Central Kansas *SUN*

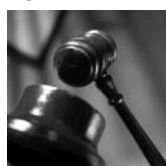
DECEMBER 2006

VOLUME 1, ISSUE 2

Feature Article

e-Discovery Problems and Solutions. Are You Prepared?
12/01/06

By Donald C. Ramsay



Careful planning can reduce the costs and minimize the risks of e-discovery. None of us really envision ourselves in the role of the defendant in *Coleman (Parent) Holdings v. Morgan Stanley & Co., Inc.*, 2005 WL 679071 (Fla. Cir. Ct. 2005), repeatedly missing discovery deadlines while struggling to locate and produce relevant files from thousands of backup tapes stored in various locations across the country. In that case, the repeated missteps prompted the court to instruct the jury about the defendant's e-discovery failures and, at the close of trial, the jury awarded \$600 million on compensatory and \$850 million in punitive damages.

Most litigation does not involve such extreme circumstances. But the risks and costs of being unprepared begin well before the extremes. Additional motion practice, increased discovery and general delay may be the result for those who have not prepared. Although there is no "one size fits all" solution, attention to e-discovery issues before litigation is filed makes good business sense.

[More](#)

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"Celebrate the happiness that friends are always giving, make every day a holiday and celebrate just living!"

- Amanda Bradley

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ARMA-CK News

Chapter Meeting – Nov. 14, 2006

Our second chapter meeting was held at the UV&S facility located in the salt mine in Hutchinson. We had a great tour, interesting presentation from Salt Museum curator, Marcella Wiget, and a RIM panel discussion. In addition, UV&S donated the meal, so the chapter raised over \$300 for the scholarship fund!



Rainbows United Book Drive

The ARMA-CK book drive to benefit Rainbows United was a success! On December 15th, we delivered several boxes of books to the children of Rainbows United-Uptown Kids to use in the classroom. In addition, each child from two classrooms received their own book to enjoy at home. The ARMA-CK representatives at the event were Paul Black, Jaclyn McCaleb, Jim Mullen and Debbie Stovall. Each had the opportunity to read to the kids and help with a special art project as well. One group sang Jingle Bells and made M&M Christmas trees and the other created this special holiday poem.

*I wanted the perfect gift for you,
But couldn't decided just what to do!
I almost sent you a dozen roses,
but instead, here's a dozen of reindeer noses.*

A good time was had by all – thanks so much to all who participated and supported this event.



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Calendar of Events

Tues., January 9, 2007

Central Kansas Chapter Meeting

11:30am – 1:00pm – Crestview Country Club, Wichita

Topic: Summary of the New Federal Rules and How to Prepare for E-Discovery
Speaker: Donald C. Ramsay, Stinson Morrison Hecker LLP

[Mr. Ramsay's complete bio](#)

What steps should you take to minimize the risks of e-discovery? The risks of e-discovery and what you can do to prepare will be discussed as part of a description of the new Federal Rules that became effective December 1, 2006.

REGISTER TODAY! - Deadline to register Wednesday, January 3rd

[Register for meeting and pay via cash/check](#)

[Register for meeting and pay via credit card/PayPal](#)

March 13, 2007

Spring Seminar

Stay tuned for more information about this exciting all-day event!

October 7-10, 2007

ARMA International Conference & Expo
Baltimore, MD

Membership Information

Membership Options	Annual Fee
Central Kansas Chapter and ARMA International	\$185
ARMA International Only	\$150
ARMA-CK Student Membership	\$10



Join on-line through ARMA International!

<http://www.arma.org/join/apply.cfm>

If you are already an ARMA member and want to join the chapter prior to your annual renewal, please contact our director of Membership, Debby Hull 316-266-6303 for pro-rated membership rates.

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Treasurer's Report



*Central Kansas Chapter Treasurer's Report
Submitted by Debbie Stovall, Treasurer
December 1, 2006*

Balance as of 8/1/06 \$ 1,229.88

INCOME:

Memberships	\$	652.00
Interest		6.33
Seminars/Meetings		645.00
Scholarship Fund		365.00
Other Revenues		100.00
Total Income	\$	<u>1,768.33</u>

EXPENSES:

Legal/Incorp Fees	\$	20.00
Paypal Fees		9.19
PO Box Fee		52.00
Seminars/Meetings		534.42
Web Hosting		111.60
Total Expenses	\$	<u>727.21</u>

Balance as of 12/1/06 \$ 2,271.00

Advertising Rates

The Central Kansas Chapter of ARMA International has excellent advertising opportunities, the chart below outlines the pricing structure. To advertise in the newsletter or for more information, please email [Jaclyn McCaleb](mailto:JaclynMcCaleb), or call at 316.268.7927.

Full Page (Platinum)	\$250
1/2 Page (Gold)	\$150
1/4 Page (Silver)	\$100
Credit Card Size (Bronze)	\$50

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